



MEMPHIS

Employment Details	
Position: Lead Golf Coach	Post Date: 4/12/19

Chapter Name: The First Tee of Tennessee in Memphis	
Salary/Wage: 15.00-20.00/hr	Location: Memphis, TN
Position Type: Part Time	Job Category:
Preferred Education Level: High School Grad	Reports to:
Preferred Certification Level:	

Job Description

Our mission: To impact the lives of young people by providing educational programs that build character, instill life-enhancing values and promote healthy choices through the game of golf

The Assistant Golf Coach is responsible for assisting the Lead Golf Coach in guiding and coaching young people to become responsible future citizens and committed, active golfers. Positively impacting their lives through The FirstTee Golf and Life Skills Experience using lesson plans and The First Tee Coach Building Blocks.

The Assistant Golf Coach will implement The First Tee of Tennessee in Memphis curriculum to participants in all programs offered. The Assistant Golf Coach will work with the Program Director and Lead Golf Coach to provide programming within The First Tee of Tennessee in Memphis.

Responsibilities

- Must have some golf knowledge
- Must have some experience working with youth
- Maintain a professional attitude towards co-workers, volunteers, participants & their parents
- Become proficient in the delivery of TARGET, PLAYer, Par, Birdie and Eagle lessons by attending all training sessions

- Model The First Tee Nine Core Values
- Maintain consistent and regular attendance
- Commence and end scheduled lessons on time
- Convey the Chapter's brand image to the public
- Maintain and organize all equipment storage areas
- Encourage & assist qualified youth to participate in golf tournaments, Home Office opportunities & local chapter events
- Make the game fun for youth participants
- Provide a safe environment in all areas
- Adhere to the standards of The First Tee Code of Conduct
- Be charismatic, personable, and motivational in working with youth
- Be available to attend academies, regional and annual meetings and training sessions
- Assist Director of Programming with the development of new procedures and programs to improve student retention including recognition and longevity awards
- Give direction to Assistant Golf Coach
- Provide a team environment with other coaches

Administration duties:

- Handle walk-in participants, volunteers, potential donors and parents in a polite and courteous manner
- Providing participants and parents with information and progress
- Relay students' certification information to parents
- Track class attendance accurately on attendance sheets
- Send class attendance reports to Associate Executive Director when requested

General Responsibilities:

- Respond to requests for data in accordance with the policies of The First Tee
- Perform duties out of class, as assigned
- Assist Director of Programming in adhering to the operating budget

EXPERIENCE AND EDUCATION GUIDELINES:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, experience and or ability required. Any combination of experience and education that would be likely to provide the required knowledge, skills, and abilities could be qualifying, as determined by The First Tee. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Preferred Experience

- At least two years experience in youth development
- Completed Phase I or higher in the First Tee Coach Program
- At least two years experience as a credentialed school educator
- At least two years experience as a PGA or LPGA golf professional or apprentice

Physical Abilities and Work Environment – While performing the essential functions of this job,

the employee must be able to sit or stand for periods of time and may spend time indoors, in a controlled environment, and outdoors in an uncontrolled environment. Stoop, bend, kneel, and lift up to 50 lbs.

Other

- Provide proof of US citizenship or, if an alien, either lawful admission for permanent residence or authorization for appropriate work from the Immigration and Naturalization Service
- Bilingual fluency in English and Spanish is desirable
- Take an Department of Justice and FBI background check
- Be insurable by The First Tee insurance carriers
- Ability to apply common sense understanding to carry out instructions furnished in writing, oral, or diagram form. Ability to deal with problem involving several concrete variables in standardized situations.

EOE/DFWP

Contact Information	
Chapter Name: The First Tee of Tennessee in Memphis	Job Code:
Contact: Mackenzie Mack	Fax:
Email: mmack@tngolf.org	
Telephone:	
Chapter Website: https://www.thefirstteetennessee.org/	
To apply for this position, please email your resume to the address above.	