

First Tee – Lake Erie Superintendent Job Description

Chapter Overview

First Tee – Lake Erie is one Chapter of an international non-profit youth initiative called First Tee. First Tee was created in 1997 by the World Golf Foundation to provide young people of all ethnic and economic backgrounds an opportunity to develop, through golf and character education, life-enhancing values such as honesty, integrity and sportsmanship. By engaging young people in a combination of life skills, leadership and golf activities, they also are exposed to positive traits that will help them achieve success in life. In the process, participants become valuable assets to their community.

Mission Statement

To impact the lives of young people by providing learning facilities and educational programs that promote character development and life enhancing values through the game of golf.

Reports to

The Superintendent reports to the First Tee's Executive Director.

Supervises

The Superintendent supervises other maintenance staff

Employment Status

Salary (negotiable), Full time, Exempt

Job Summary

The First Tee Superintendent will be responsible for the First Tee – Lake Erie "Dattilo Family Youth Leadership Center" facility maintenance and operations. These duties include maintaining all green grass areas, maintaining irrigation and drainage systems, ensuring proper use of equipment and chemicals, and providing training for all team members. The First Tee Superintendent will also follow the Facility's standards, procedures, and regulations while building strong relationships and driving a positive culture.

Role and responsibilities:

Golf and Property Maintenance:

- Planning and supervising the maintenance of greens, fairways, and green grass areas.
- Overseeing and ensuring the proper use of equipment
- Maintaining irrigation and drainage systems, proper use of all chemicals and fertilizer, and maintenance supply inventory

- Supervising pesticide applications and/or operating and calibrating pesticide application equipment
- Instructing equipment operators on proper equipment handling
- Ensure that chemicals, petroleum, and other controlled products are used, stored, and disposed of in accordance with local, state, and federal regulations.
- Ensuring irrigation and drainage systems are operating effectively.
- Driving safety culture across your production team through continuous training and leading by example
- Informs members about the present and future maintenance activities.
- Maintains inventory and oversees all repairs and scheduled maintenance of all golf course maintenance equipment.

Administrative:

- Ensuring that timekeeping records are submitted in an accurate and timely manner.
- Providing hands-on training for your new and tenured team members to ensure they are set up for success
- Interviewing, selecting, and helping to onboard new team members and ensure each new team member has an excellent onboarding experience.
- Be knowledgeable of and comply, always, with the Facility's standards, policies, and regulations to encourage safe and efficient operations.
- Building strong relationships with your internal and external clients
- Establish and oversee an annual maintenance budget in conjunction with Executive Director.
- Must be highly organized and efficient with high attention to detail.
- Other tasks as assigned by the Executive Director, Operations Director, Program Director, or Board of Directors.

Education requirements:

- Minimum of an associate degree from an intensive two-year turfgrass management program
- Pesticide Application certification

Experience requirements:

- Knowledge of local, federal, and state laws and regulations affecting management of golf course operations
- 3-5 years turfgrass management experience required
- Minimum 3 years of golf course maintenance experience in a leadership role to include golf turf, fertilization and pest control, and irrigation oversight.
- Construction/grow-in experience (preferred)

Please send your resume and references to Adam Reny at adam.reny@firststeelakeerie.org