

First Tee – Greater Charlotte Program Coach

Mission: To impact the lives of young people by providing educational programs that build character, instill life-enhancing values and promote healthy choices through the game of golf.

Reports to: Program Director of First Tee – Greater Charlotte

Employment Status: Part time, Hourly, Seasonal, Wage Dependent on Experience

Job Summary: Assist, lead, teach, and coach the First Tee Life Skills Experience utilizing the First Tee methodology and curriculum at scheduled classes. Through this experience, you will help young people become responsible future citizens and committed, active golfers. Additionally, you may participate in curriculum development, administrative tasks, and other duties as assigned.

Roles and Responsibilities

- Must be active in the First Tee Coach program aspiring to become a recognized First Tee Coach
- Maintain a professional and cordial attitude towards co-workers, volunteers, participants, parents/guardians
- Become proficient in the delivery of First Tee Curriculum
- Maintain consistent and regular attendance
- Commence and end scheduled lessons on time
- Conduct pre lesson coaching sessions for coaches and volunteers at least 15 minutes prior to the start of every lesson
- Convey the chapter's brand image to the public
- Assist in the creation and distribution of lesson plans for curriculum
- Maintain, monitor, and organize all equipment areas and inform the Program Director of equipment needs
- Assist in any other coaching capacity (i.e. tournaments, outreach, etc.)
- Provide Program Director with accurate participant class attendance records.
- Provide Volunteer Coordinator with accurate volunteer attendance records
- Make the game safe and fun for all participants and provide a safe environment in all areas, while adhering to the standards of the First Tee Code of Conduct
- Be charismatic, personable, and motivational in working with youth
- Be available to attend meetings and training sessions
- Network with other chapter colleagues and exchange best practice ideas
- Maintain consistent, professional, and streamlined communication with parents/guardians and volunteers for programming information and updates
- Respond to requests for data in accordance with the policies of the First Tee
- Provide Program Director with participants' information and progress through the badging process

Qualifications:

- Ability to work a flexible schedule including late afternoons, evenings, and weekends (site dependent) as well as summers (hours are site dependent)
- Time commitment varies depending on scheduled class and season: averages 15 to 24 hours per week
- Organizational skills
 - Ability to organize class materials and coaching tools
 - Ability to maintain security of equipment
 - Capacity to evaluate lesson plan application and delivery
- Communication Skills
 - Ability to teach lessons and communicate verbally in a positive way to participants and parents/guardians
 - Ability to consistently communicate with participant parents/guardians
 - Keep Program Director directly informed of all interactions with participants, parents/guardians, and facility staff
 - Articulate participant capabilities for national opportunities
- Customer Service
 - Personable, motivational, and charismatic in working with youth and adults
- Management Skills
 - Effective training and communication with other coaches and volunteers
 - Evaluate participant potential for national opportunities

Preferred Certifications:

- LPGA/PGA
- The First Tee Coach in Training–Level I
- PGM Students
- Physical Education Background
- Recreation Management Background
- School Educator and/or prior experience in youth development

Your hours of work will depend on the number of classes and the class schedules at your site. The number of weekly hours will vary and cannot be guaranteed.

Off-site work is not authorized and will not be compensated, unless approved in advance by the Program Director.

This position is not eligible for health benefits; or other full-time First Tee – Greater Charlotte benefits.

Send Resume and Cover Letter to:

Brittnay Beltran

coachbritt@thefirstteegreatercharlotte.org

Chapter website: firstteegreatercharlotte.org