



## First Tee - Louisville Golf & Life Skills Program Coach

**Mission:** To enrich the lives of young people in the Louisville Metropolitan area by providing educational programs and affordable facilities that build character, install positive life skills and promote healthy choice through the game of golf.

### Chapter Overview

First Tee - Louisville is a youth development organization that enables kids to build the strength of character through the game of golf. We create experiences that build character to empower kids through a lifetime of new challenges and continuous personal growth. By seamlessly integrating the game of golf with a life skills curriculum, First Tee - Louisville creates active learning experiences that build inner strength, self-confidence and resilience that kids can carry to everything they do.

**Reports to:** Chief Executive Officer, First Tee – Louisville

**Employment Status:** Full- time

**Job Summary:** A Golf & Life Skills Program Coach is responsible working with team members and volunteers to teach the First Tee curriculum to youth aged 6 to 17 by integrating golf with life skills education. This full-time position emphasizes teaching, mentoring, and creating a safe and engaging learning environment for all participants. The Life & Golf Skill Program Coach is responsible for all aspects of the organization's programming process: including recruitment, cultivation, training, and stewardship of youth, programs, volunteer coaches and non-coaches. The Life & Golf Skill Program Coach is expected to model the values they teach and inspire confidence and resilience in young learners.

### Roles and Responsibilities

#### Coaching & Programming:

- Complete First Tee Curriculum training and update, as necessary.
- Implement First Tee Life Skills Education, per outlined in First Tee guidelines and training.
- Provide a safe and fun environment, while motivating and inspiring all participants to learn and grow.
- Effectively and timely communicate program details to parents, participants and volunteers.
- Maintain participant records by monitoring registrations and updating records as needed.
- Ensure timely responses to all parent requests, questions, and comments.
- Assist with reconciliation and annual survey efforts.
- Prepare and execute lesson plans with enthusiasm and clarity.
- Prepare, setup, and tear down equipment.
- Recruit, train, and engage volunteers effectively.
- Learn and improve personal golf knowledge and understanding of First Tee curriculum.

#### Miscellaneous

- Network with other chapter colleagues to exchange best practice ideas.
- Represent the chapter to the community and assist in event fundraising, marketing, public relations and communication.
- Complete First Tee Certified Coach training within 24 months of hire date.
- Maintain continuing education for certifications.
- Attend meetings and training events, as requested by the CEO.
- Complete other duties, as determined by the CEO for the successful operation of the organization



### Preferred Requirements:

- Adherence to the standards of conduct, values, and involvement established by the First Tee Organization.
- Demonstrate exceptional communication, fiscal management and managerial skills.
- Experience in identifying, cultivating, and managing volunteers.
- Experience using a volunteer management software system.
- Inspired by a genuine passion for empowering and helping youth succeed in life.
- Vision to work diligently to promote and expand the efforts of the organization.

### Requirements:

- Experience in teaching or coaching youth (minimum 1 year).
- Bachelor's Degree in the areas of sports administration, education, recreation or related field.
- Valid driver's license.
- Must pass background check and complete Safe Sport Training.
- Strong knowledge of golf and passion for the game.
- Ability to work program hours including, late afternoons, evenings and weekends.
- Ability to work in all weather conditions and transport/lift/roll equipment that may be upwards of 75 lbs.

### Benefits:

- Health, Dental and Vision Insurance, if not already provided
- 401K matching
- 7 Paid Vacation Days (after 180-day period)
- Monthly cell phone business reimbursement - \$30 per month
- Access to 2 golf course practice facilities
- PGA continued education assistances

Email Resume and Cover Letter to: D'Shawn Johnson @ [djohnson@firstteelouisville.org](mailto:djohnson@firstteelouisville.org)

Chapter website: [firstteelouisville.org](http://firstteelouisville.org)

First Tee – Louisville is an equal opportunity employer, valuing diversity and inclusion. Our policy is to comply with all federal and/or state laws related to employees and applicants for employment. Accordingly, personnel decisions are made without regard to race, creed, color, religion, national origin, age, sex, disability, marital status, sexual preference or veteran status.